CAMPUS GRANTS PROGRAM

Program Goals
The Campus Grants Program is intended to supplement funding for projects or activities that promote ethical reflection, deliberation and dialogue at Duke and beyond. Ethics is broadly defined to include both normative and applied topics that promote moral reflection and commitment in personal, professional, community, and civic life. The Campus Grants Program invites students, faculty and staff to propose projects of all kinds that feature intellectually rigorous content, competing perspectives, or discussion and debate across and within divergent constituencies. KIE welcomes projects on any topic but encourages projects related to the current areas of priority: global migration, human rights, regulatory policy, moral attitudes and decision-making, and religions and public life.

Eligibility
- Funded programs must take place by June 30th of the academic year in which the award is received.
- Programs/events must be free and open to the campus community.
- Proposals must include the following:
  - A clear description of the project need, goals, and the results expected with details of the method of reporting and evaluation to be employed.
  - A time schedule for implementation, including methods to achieve the project goals.
  - The expected impact on the target group and negative consequences if any, of not being able to carry out the project or activity.
- The same program/event or publication may not be sponsored for two consecutive semesters or more than two consecutive academic years.
- Grants will not be made retroactively for projects or events that occurred in the past.
- Incomplete applications or those received after the deadline are ineligible and will not be reviewed.
  (Applicants will receive an email confirmation when a submission is received.)
- Travel grants for attending conferences or other individual activities will not be awarded.

Procedures and Policies
- Proposals should be typed in no less than an 11pt font and submitted electronically.
- All proposals must include the following: KIE Campus Grant Application Title Page, Project Description, and the KIE Budget Worksheet. No attachments or addendums.
- Funds must be expended by the end of the fiscal year in which the grant is awarded.
- A written request for changes in the allocation of approved funds must be submitted to the KIE before the scheduled event/project takes place.
- All materials and publicity must state that funding for the project has been made possible by: The Kenan Institute for Ethics.
- A Final Report and receipts must be submitted within 30 days from completion of the project.
- By submitting this proposal, you authorize KIE to use it (or excerpts from it) for research, archival and promotional purposes.

Maximum Amount Allowed Per Event/Project: $500
Questions may be directed to michaela.dwyer@duke.edu
CAMPUS GRANT APPLICATION
Submit by e-mail by March 7, 2014 to michaela.dwyer@duke.edu

Project Name:
Date of proposed project/activity: from to:
Executive Summary (Please summarize project in 1-2 sentences)

Total Project Budget: $
Amount requested from KIE ($500 maximum): $

Contact Person:
Organization or individual applying for grant:
Address: Phone: Email:

How did you hear about this grant?
☐ Bus Ad ☐ Flyer ☐ Email ☐ Listserv ☐ Kenan Institute Website ☐ DukeList Website ☐
Other:

Has your organization previously requested KIE funding? ☐ Yes ☐ No
If “Yes,” the amount received: $ Date:

Grant submitted by:
☐ Undergraduate Student ☐ Graduate Student ☐ Staff ☐ Faculty

Along with this cover sheet, please submit:
• A brief (two-page maximum) project description, including specific consideration of the following questions:
  1. Project Need: Why is the project needed? (Clearly document and define the need.)
  2. Project Plan: What will be done? (Include a timeline and description of any deliverables.) Who will be involved? (Describe staff/organizational capacity to accomplish the program goals.) Who is the intended audience? (Include an estimated # of project participants.)
  3. Alignment with KIE Mission: How does the project promote ethical or moral deliberation and dialogue? Does the project reflect competing perspectives or intellectual rigor?
  4. Priority Focus: Does the project align with KIE’s current priorities: global migration, human rights, regulatory policy, moral attitudes and decision-making, and religions and public life.
  5. Evaluation & Sustainability: How will you document the activity and evaluate it? What plans, if any, are there for sustaining and/or expanding the project?
  6. Publicity & Dissemination Plan: How will the project be publicized in advance and/or its results disseminated afterwards? (Include any websites or other vehicles for distribution.)
• Complete the budget worksheet, indicating all planned expenses with a brief justification for each as well as all sources of support with the amount received or pending from each.
## Campus Grant Budget

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<th>Income Sources</th>
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<th>Received/Pending?</th>
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**Amount Requested from KIE**

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<th>Total Income:</th>
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<table>
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<tr>
<th>Expenses</th>
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**Total Project Expenses:**

Please remember to check all addition carefully before submitting this form!